

Memorandum

To: CHAIR AND MEMBERS

TAC Meeting: April 22, 2022

From: MITCH WEISS, Executive

Director Reference Number: 3, Action - **REVISED**

Prepared By: Hannah Walter
Associate Deputy Director

Published Date: April 12, 2022

Subject: Approval of Minutes for February 25, 2022 TAC Meeting and Review of Action Items

Recommendation:

California Transportation Commission (Commission) staff recommend the Road Charge Technical Advisory Committee (TAC) approve the meeting minutes for the February 25, 2022 TAC meeting.

Issue:

California law and the Commission operating procedures require meeting minutes be created and adopted for meetings such as the Road Charge TAC meeting.

Background:

California Code of Regulations, Title 21 Administrative Code Section 8012, requires that:

The commission shall keep accurate minutes of all meetings and make them available to the public. The original copy of the minutes is that signed by the executive secretary and is the evidence of taking any action at a meeting. All resolutions adopted at a meeting shall be entered in the text of the minutes by reference.

In compliance with Title 21 Administrative Code Section 8012, the Commission's Operating Procedures (December 4, 2019) require that as an order of business, minutes of the proceedings of a Standing or Special Committee of the Commission shall be kept, and the minutes from the last meeting shall be approved.

Attachments:

- Attachment A: February 25, 2022 Road Charge TAC Meeting Minutes

MINUTES

California Road Charge Technical Advisory Committee (TAC) Meeting Friday, February 25, 2022 9:30 AM to 12:30 PM

#	Item Description	Presenter	Time	Type
1	Welcome and Opening Remarks	Joseph K. Lyou, Chair	9:30	I

TAC Chair, Lyou presented this informational item.

#	Item Description	Presenter	Time	Type
2	Roll Call	Douglas Remedios (CTC)	9:35	I
TAC Members		Attendance		
Chair Joe Lyou		Present		
Vice-Chair Steve Finnegan		Present		
Asha Agrawal		Present		
Lisa Bartlett		Present		
Terry Benzel		Present		
Loren Kaye		Present		
Jim Madaffer		Present		
Pam O'Connor		Present		
Robert Poythress		Present		
Eric Sauer		Present		
Axel Santana		Present		
Lee Tien		Present		
Josh Newman		Absent		
Laura Friedman		Absent		

#	Item Description	Presenter	Time	Type
3	Approval of Minutes for October 29, 2021 TAC Meeting & Review of Action Items	Joseph K. Lyou Hannah Walter (CTC)	9:36	A

Action Taken: Approved

Motion: Finnegan **Second:** Tien **Recused:** None **Absent:** Friedman, Newman

Vote result: 11-0

Ayes: Agrawal, Bartlett, Benzel, Finnegan, Kaye, Madaffer, O'Conner, Poythress, Sauer, Tien, Lyou

Nays: None

Abstained: Santana

#	Item Description	Presenter	Time	Type
4	Member Reports	Joseph K. Lyou	9:39	I

Reports and comments were provided by members.

#	Item Description	Presenter	Time	Type
5	Caltrans Overview of Road Charge Budget Change Proposal	Lauren Prehoda (Caltrans)	9:42	I

Lauren Prehoda (Caltrans) presented this informational item.

#	Item Description	Presenter	Time	Type
6	SB 339 Research – Privacy and Security	Hannah Walter	10:17	I

Hannah Walter (CTC) presented this informational item.

#	Item Description	Presenter	Time	Type
7	SB 339 Research – Revenue Collection	Hannah Walter Damian Armitage (California Department of Tax and Fee Administration)	10:26	I

Hannah Walter (CTC) and Damian Armitage (California Department of Tax and Fee Administration) presented this informational item.

#	Item Description	Presenter	Time	Type
8	SB 339 Research – Pilot Participants	Dr. Weinstein Agrawal (San Jose State University) Hannah Walter	11:20	A

Action Taken: Approved

Motion: Poythress **Second:** Agrawal **Recused:** None **Absent:** Bartlett, Finnegan, Friedman, Madaffer, Newman

Vote result: 9-0

Ayes: Agrawal, Benzel, Kaye, O'Conner, Poythress, Sauer, Santana, Tien, Lyou

Nays: None

Abstained: None

#	Item Description	Presenter	Time	Type
9	Caltrans Presentation on Commercial Account Management Systems	Lauren Prehoda	12:08	I

Lauren Prehoda (Caltrans) presented this informational item.

#	Item Description	Presenter	Time	Type
10	Review of Action Items	Joseph K. Lyou Hannah Walter	12:18	A

No action taken.

#	Item Description	Presenter	Time	Type
11	Public Comment	Joseph K. Lyou	12:22	I

No public comments were provided at this time.

#	Item Description	Presenter	Time	Type
	Adjourn	Joseph K. Lyou	12:24	I

Meeting adjourned at 12:24 PM.

Next Road Charge TAC Meetings:

- April 22, 2022

Mitch Weiss, Executive Director

Date